

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 17th October 2023

Present:

Mark Strange (Chair)

Christine Nugent

Neil Green

Karen Saunders

Clare Muir (CDC)

Teresa Griffin (Clerk)

Members of public:

Debbie Watson

1. **Apologies:** Helene Mansilla, Dom Morris, Stephen Andrews and John O'Connell
2. **Minutes:** Minutes of the Parish Council Meeting held on 19th September 2023 were approved.
3. **Disclosure of member's interests:** Mark Strange declared a pecuniary interest in item 9.4. Councillors present completed the up to date Member's Interest form to be sent to CDC.
4. **Dispensation requests:** None
5. **Matters Arising:**
6. **Questions from members of the public:** None
7. **County Councillor's Report:** Not Present.
8. **District Councillors Report:** - Clare Muir Reported -
 - I have replied to the email regarding the Hazel View meeting with some amendments to the notes. I have been in touch with the School as discussed and exchanged details of legal officers with Mark Parker at GCC. There has been no luck in getting any engagement with the legal team at CDC, but doubt their position has changed since the advice they gave Stephen Andrews previously. The Clerk provided an update on actions following the meeting – 3 contractors for both the sports pitch and car park have been approached to provide an opinion and quotation to bring the facilities up to standard. Persimmon has been asked to provide a copy of the product data sheet for the type of cellular paving used. Craig Schofield from Gloucestershire Highways has emailed to confirm the type of loose stone used in the car park is not considered suitable. Notes from the meeting have been circulated.
 - Some information on flooding has been emailed to you and I am keen to learn on how I can feed in to any emergency plan on flooding and resilience. I am attending a Flooding Workshop on the 31st October. I also attended a Sewer Outflow Workshop which was very helpful. Thames Water was present and it was useful to understand what mitigation and improvement measures can be put in place to ensure –
 1. That you do not get backflows in to people's homes, and
 2. Managing capacityI will forward the slides to you. The resident who attended last month's meeting has been in touch regarding becoming a flood warden.
 - I need to follow up on a query about CIL raised by Stephen Andrews.
 - I have been contacted by a resident regarding the former bus stop at Ham Lane – Clerk to forward previous correspondence on the subject.
9. **Kempsford Parish Council**
 1. **Speed limit roundels and existing road markings** – following an enquiry to the local Highways Manager asking if additional red 30mph painted roundels could be installed in a couple of recognised speeding areas, he has advised that the County's policy is not to provide 'red' markings and there may be a cost involved. A plan showing existing markings and the desired locations for new markings has been produced. It was agreed to forward this to the Manager for consideration.
 2. **Kempsford Parish parking restrictions** – Following the meeting earlier in the year, Stephen Andrews circulated detailed information on the specific area restrictions. It was agreed to support the existing restrictions providing an appropriate permit scheme can be put in place should they need to be enforced.
 3. **Parish Newsletter production** - quotes have been obtained for the cost of printing by a commercial company due to the closure of CDC Print Room and the short-notice printing of the October edition. After discussion on how the future cost can be reduced, it was agreed to try and reduce the number of pages by being more selective on contributions and changing the format. Neil Green agreed to contact Farmors School to see if they could assist and provide a quote.

4. **Parish Grant Application for Short Mat Bowls**– A grant application has been received for a new group wishing to set up a short mat bowls facility at Kempsford. They have requested a grant of £1,000 towards the cost of purchasing the equipment. It was agreed that the project would be great for the Parish as it would appeal to all ages, help provide socialisation and prevent loneliness, and also support the Village Hall. There is concern over providing a grant of this value, as although it is comparative to providing children’s play equipment, it is a new group with no guarantee that it would be successful long-term. The organiser has received interest to date from 18 parishioners and does have experience in running such clubs, as organiser of the table tennis club which has been running successfully for 10 years. It was agreed that the best approach would be for the Parish Council to be the ‘owner’ of the equipment and therefore in control of the equipment should the project fail. The Organiser will be asked to provide three formal quotations for cost of the equipment. The Gresham Wells Trust will be asked to contribute towards the project should it go ahead as it meets the objectives of the charity.
5. **Parish Councillor Application** – Debbie Watson has applied for the Parish Councillor vacancy and was welcomed to the meeting. It was agreed to co-opt Debbie as our new councillor. Clerk to meet up with Debbie to complete the necessary forms etc.
6. **Updates from meetings attended and working groups –**
- Kempsford Village Hall – notes from the meeting have been circulated by email. The committee seem generally happy with how things are going. The previous Treasurer is no longer active.
 - Lakes by Yoo – The last meeting was very productive and notes have been circulated with actions to be completed.
Their hydrologist explained in detail the interaction between the lakes and answered concerns over lake levels and works to watercourses.
Neil and the Clerk will survey the Whelford Road verge for trees and vegetation as part of the multi-user path proposals.
The multi-user path boards will displayed at Lechlade, Fairford and Kempsford Parishes. They will be collected on the 9th November and it is suggested they be displayed in Kempsford Village Hall – Karen to check with the Committee.
 - RAF Fairford Civic Reception – John and Christine attended and found it a useful networking event.
 - Hazel View community facilities – covered off in Item 8.
7. **Residents reports to Councillors –**
- Mark Strange reported that he was asked about resurrecting the Angling Club. He has had discussion with the relevant landowner and it is not something they wish to do.
 - Mark Strange reported that the RIAT organisers are keen to do, or contribute something for the community. He has arranged to meet with them tomorrow.
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10. **Planning, Policies and Licensing –**

1. A	Ref.	Location	Proposal	Decision
CDC	23/03119/LBC	Paradise Farm, High St., Kempsford	Listed Building Consent for re-thatching existing thatched roof	No objection
CDC	23/02993/FUL	1 Chapel Close, Kempsford	Full application for addition of 1 dormer window to front elevation	No objection
CDC	23/03096/FUL	Paradise Farm, High St. Kempsford	Full application for Removal of conditions 8 (occupation restriction) and 9 (parking restriction) of permission 20/00752/FUL – use of land for siting of 2 Shepherds Huts and a welfare facility block (Sui Generis Use)	No objection
CDC	23/02916/OUT	Land north of The Wern, Lechlade	Residential development of up to 54 residential dwellings (Class C3 use), employment uses (Class E(g) uses), highways accesses from The Wern; new pedestrian route, cemetery extension and associated landscaping, earthworks, parking, engineering works, demolition and infrastructure.	Formal response to be agreed by email.

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WC	Wiltshire Local Plan		Consultation on the pre-submission draft Wiltshire Local Plan	To be considered next month when all have had an opportunity to look at
LGBC	Local Government Boundary Commission		Consultation on draft recommendations for division boundaries in Gloucestershire	No comment

11. Finance

1. The following bills were approved to be paid:-

002364	J&T Chesterman (Whelford grass Aug/Sept)	£260.00
002365	GPFA (membership renewal)	£50.00
002366	Creative Play (Whelford play area repairs/maintenance)	£1374.00 inc. VAT
002367	M Dyball (Willow Gardening) – Kempsford grass September	£480.00
002368	T Griffin Exp's (newsletter printing, speed radar gun)	£502.64 inc. VAT
002369	K Saunders Exp's (sports trophy & engraving)	£45.90 inc. VAT
002370	T Griffin (wages & use of home)	£562.60
002371	HM Revenue & Customs (PAYE)	£82.20
Receipts since last meeting:		
	Bank Interest	£66.61
	CDC Precept – second instalment	£6,040.00

2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. Lloyds Bank Signatory update – Mark Strange has tried to contact Lloyds Bank but unable to get through. It was agreed to complete a new form now Debbie Watson is to be added as a signatory.
4. It was agreed to raise a cheque donation to the Royal British Legion for £100.

12. Clerks Report –

- The speed radar gun has been delivered to Andy Lee and he has been advised of the other speed reduction measures that are being considered.
- The new poles for the ASW cameras at Whelford are due to be installed w/c 4th December.
- The quarry has been asked to provide an update on the new bridge installation and when the footpath can be reopened.
- The bollards on the Hannington Road have been moved and traffic is regularly using the road. Highways have been notified.

13. Correspondence –

- All correspondence received via email has been circulated. Magazines and literature distributed.

14. Date of next meeting –21st November 2023

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O'Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.

Meeting ended at 9:35pm